



Kamrup college, Chamata-781306

Report on State Level Workshop on Professional Skill Development in Institution of Higher Education held on 29th October, 2024.

Today, on 29th October, 2024, a State level Workshop was organised at Kamrup College. Around 50 participants of different colleges participated in the workshop and made it a successful one. Mr. Anjan Choudhury, Founder, Skill Infinity, acted as resource person in the workshop and he took two sessions.

Inaugural session of the workshop started around 11 A.M. It was chaired by Dr. Kabita Choudhury, Vice Principal of the college. Principal Dr. Debendra Kumar Bezbaruah inaugurated the workshop and *mangalacharan* was performed by HOD of Sanskrit Department Mr. Bhagawan Sarma. In the inaugural session Dr. Bhabendra Nath Pathak (President, Governing Body) also spoke a few words regarding the importance of professional skill development in higher educational institutions. Introduction and felicitations of the guests were conducted by IQAC Coordinator Dr. Biswajit Das.

First technical session started with a brief introduction of the participants with the resource person. Resource person Mr. Choudhury started the session in a very interesting way by giving a brief introduction of NAAC's visits to different colleges of Assam with special reference to the administrative issues. In this session he mainly highlighted the importance of professional ethics, office code of behaviour in a higher educational institution.

2nd technical session started after the Lunch Break and the theme for this session was Effective Documentation and Office Account Management. He emphasised on preparation of glossary for a systematic documentation. At the end, there were few questions from the participants which were




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effectively solved by the resource person. The workshop ended with vote of thanks from Principal of the college. At the end participants were awarded with a certificate of participation

Glimpses of The Workshop



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